E -GOVERNANCE POLICY DOCUMENT

MEGHNA INSTITUTE OF DENTAL SCIENCES

(Managed by : VELS EDUCATION SOCIETY)

Permited by Govt. of India, Ministry of Health & F.W. (DE Section & DCI, New Delhi)

Affilliated to K.N.R. University of Health Sciences, Warangal (T.S)

Mallaram Vill., Varni Road, Nizamabad-503 003. (T.S) Ph : 9505445456

E-mail : info@meghnadentalcollege.ac.in   Wedbsite : www.meghnadentalcollege.ac.in

In order to supply services, exchange information, conduct communications, and integrate standalone systems in a convenient, effective, and transparent manner, information and communication technology (ICT) is used in electronic governance, also known as E-Governance.

A policy framework for student and parent participation, library and hospital management, admissions, administration, Finance, Accounts, and Examination has been started by the institution in light of e-governance.

OBJECTIVES

- To achieve paperless administration.

- Ensure the smooth operation of the institution.

- Encourage transparency and accountability.

- Enable online internal and external communication among various institution entities.

- Increase the institution's global visibility.

CAMPUS MANAGEMENT SYSTEM

This provides college the ability to register students for classes, record grades, transcripts, test results, and other assessment scores, create student timetables, monitor students' attendance, and manage many other student-related data requirements.

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In our college, we keep an application where we post the most recent information aboutupcoming exams and conferences. The programme, called CLOBAS, was put into use.

FEATURES:

It is a complete system for managing student information that was built from the ground up to meet the demands of independent colleges as they helped their students succeed.

The Education Edge integrated information management system connects all aspects of college life, from admissions and registration to faculty, business development, and finance. This minimizes data inaccuracy and guarantees that all of the College's information is constantly current.

The CLOBAS application is maintained for staffs and students.

For staff:
In addition to taking attendance and submitting it electronically to the university, it is used by staff to ask for either casual or medical 1eave.

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For students:

It is used to share information about circulars and notifications with students.

- Email messages and notices can be sent to a specific person or department.

- Effective security features ensure data privacy and integrity.

- Offers full life cycle management and allows for simple modifications and onlinecollaboration

- Supports day-to-day operations of the institution by removing duplication of data entry, distributing the most recent information, and keeping a thorough history of crucial records.

Each module has been characterised according to the user type. Nobody has access to all modules. System Administrator, Student, Staff, Accountant, and Librarian are the six types of users. System Administrator has access to all modules and the authority to edit all modules. Rest users can only access their own module and are not permitted to edit data.

ACCOUNTS AND FINANCE:

A finance management programme was introduced where material purchases, pending orders, and related works will be updated on a regular basis, is used to supply the financial information.

One major benefit of ERP for Healthcare is the ability to record and manage stock usage, allowing for the control of shrinkage and accurate billing of stock consumed.

Real-time costing of completed procedures is included as a standard feature, along with stock take and deviation reporting. Given that stock is interconnected throughout the system,

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Stock level replenishment and purchase become simple routines. The control of stock holding expenses is then made possible, especially for expensive medications and consumables with expiration dates.

ADMINISTRATION:

The facility seeks to use digital work flow to give patients a high-quality and seamless service experience. Patients benefit from hassle-free work and effective data transfer and storage as a result. In collaboration with Chandu soft Technology, the institute planned to implement DMS under the name DENTOONE. DMS includes modules for internal databasebackup, requests to other departments for information, and the transfer of patient data acrossdepartments.

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